

WHAT IS A LINE OF DUTY DETERMINATION?

Any member who incurs an illness or is injured while on duty (or traveling to or from duty) may be eligible for Military Medical Care, Disability Compensation, and/or Medical Evaluation Board (MEB) Processing. A Line of Duty (LOD) determination is the process the Air Force Reserve uses to document the injury/illness and determine if it is service connected, existed prior to service, or due to member's misconduct.

Your servicing medical treatment facility and BIMAA will provide briefings to those members that initiate an LOD.

Points of Contact:

FOR AD MTFs:

Questions on LOD eligibility? Call AFRC/SG toll free at: 1-888-577-2561, option "4"

FOR IMAS:

LOD questions:

- Your Local MTF or BIMAA or
- RMG/DOM (SMSgt Kobilis)
Comm. 478-327-2315;
DSN: 497-2315;
Fax: 478-327-2349
email: afrc.rmgdom@afrc.af.mil
Mailing address:
RMG/DOM
233 N. Houston, Suite 131A
Warner Robins GA31093

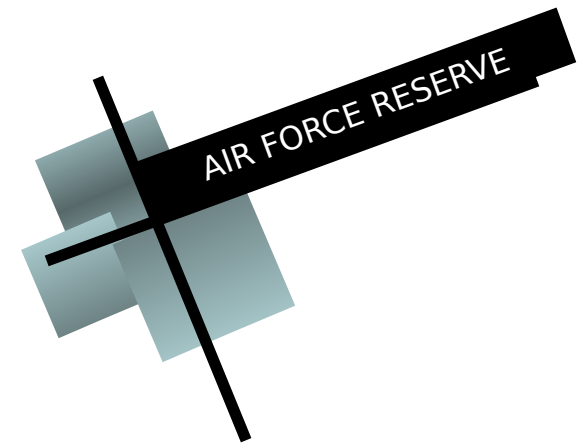
Incapacitation Pay

- Your BIMAA
- RMG/DPMSR (MSgt Ruemker)
Comm. 478-327-0140;
DSN: 497-0140;
Fax: 478-327-2294
email: rmg.dp@afrc.af.mil

Other:

Your IMA Program Management Office

READINESS MANAGEMENT GROUP
ROBINS AFB GA



What should I do if I'm injured or become ill while on active duty?

*AN IMA'S GUIDE
TO LINE OF
DUTY (LOD)
DETERMINATION
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For more information
contact your BIMAA or
medical treatment
facility

Line of duty determinations

• **Directives:** AFM 36-2910, AFRC Sup & AFRCI 36-3004

Forms: AF IMT 348, AF Fm 1971

MEMBER'S RESPONSIBILITIES:

- If injury/illness is life threatening—seek emergency treatment immediately!
- Otherwise, report to the servicing medical unit at that installation. Members should also notify their supervisor, commander, and BIMAA.
- If physician determines that line of duty is appropriate, ensure he or she initiates an AF

IMT 348 Line of Duty (LOD) Determination.

- If you have become incapacitated or hospitalized in the line of duty (ILOD), you may be placed on medical continuation orders by your commander for the length of time of your incapacitation. Contact your unit if you feel you are eligible.
- Forwards initiated LOD (AF IMT 348) to member's unit commander for completion of items 15-20.
- After unit commander signs LOD, forward the LOD, applicable medical documentation and a copy of your orders to RMG/DOM either by email, fax or mail (contact info on reverse).

SERVICING MEDICAL UNIT RESPONSIBILITIES:

- Assists reservist in receiving medical care.
- Provides medical briefing, with copy to member (AFI 36-2910).

- Instructs member to have unit commander sign the AF IMT 348
- Assists reservist in receiving follow-up care if injury/illness is determined in line of duty

IMA (RMG/DOM) RESPONSIBILITIES:

- Provides IMA electronic personnel briefing (AFI 36-2910) and incapacitation pay briefing (AFI 36-3004)
- Upon receipt from RMG/DOM, forwards the LOD and corresponding copies of briefings to the servicing judge advocate for legal review.
- Forwards to appointing authority (RMG/CC) for line of duty determination decision based on items completed.
- Upon final determination of approval or disapproval, notifies member, servicing medical unit, reserve pay office, and HQ ARPC (for filing in master record group).

UNIT COMMANDER RESPONSIBILITIES:

- Investigates circumstances of the case.
- Ensures member reports immediately to the servicing medical unit for medical care; ensures LOD is initiated.
- Complete AF IMT 348, items 16-20, and returns to member for processing to RMG/DOM.
- Determines if an interim LOD determination should be made (covers member if the LOD determination cannot be completed in a timely manner due to the circumstances of the case).
- Assists member in gathering and completing all documents required to apply for incapacitation pay.

RESERVE PAY OFFICE RESPONSIBILITIES:

IMPORTANT THINGS TO KNOW:

- Your commander may request medical continuation orders (with your approval) during the period for which you are hospitalized or incapacitated during military duty.
- If you choose not to be placed on orders and are placed on a physical profile stating you are disqualified for military duty, you may apply for incapacitation pay if you can prove a loss of civilian income (compensation equivalent to active duty pay) ref. AFRCI 36-3004.

DOCUMENTS REQUIRED FOR INCAPACITATION PAY:

- Certification for Incapacitation Pay (AF Fm 1971) provided by servicing medical unit.
- Statement from Civilian Employer certifying gross income of lost wages during time of disability.
- If self-employed, provide a copy of tax statement from previous year.
- Member's statement that no other income was received.
- Original copy of unit commander's pay request for member
- Send above documentation to:
RMG/DPMSR (MSgt Ruemker)
Comm. 478-327-0140;
DSN: 497-0140;
Fax: 478-327-2294
email: rmg_dp@afrc.af.mil